

# Arbor Ridge Homeowner Association

October 4, 2023  
Friendly Reminder

Full Name  
Street Address  
City, State, Zip Code

Re: Street Address and Compliance Issue

Dear Owner:

Arbor Ridge is committed to ensuring that all owners reside in an enjoyable, aesthetically pleasing and properly maintained neighborhood, one of the benefits of living in a Community Association. Your Community and Management are tasked with advising owners when steps may need to be taken to comply with the Governing Documents and Community Rules of your Association.

In doing so, we draw your attention to the following condition and ask that you take the appropriate steps to bring your unit/lot into compliance within **14 days** of the date of this letter:

**Inspection/Report Date:**

**Rules Violation Cited/Action Needed:** Blank

**Section of your Governing Documents/Community Rules in Violation. Please refer to this section for more information:**

You may find all of your Community Documents on your community portal at [www.ams-nw.com](http://www.ams-nw.com) in the Documents. There may also be photos of your compliance issue available for your review on your community portal. If photos are available, you may view them by clicking on "Compliance" in the navigation menu of the portal.

**Any response to this letter must be submitted to Management in writing via email to [arborridge@ams-nw.com](mailto:arborridge@ams-nw.com).** We appreciate your cooperation and thank you in advance for your attention to this matter.

Sincerely,

Compliance Administrator

*Note: Owner mailing address will not be changed unless specifically directed in writing by the legal owner of the property.*



Dominica Culver, Association Business Manager  
Kelly Bell, Association Administrator  
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2023-CTC-00105